

**CYPRESS BLACK BAYOU RECREATION  
& WATER CONSERVATION DISTRICT**

135 Cypress Park Drive  
Benton, Louisiana 71006  
(318) 965-2289

**CONSTRUCTION PERMIT REQUIREMENTS FOR CYPRESS AND BLACK BAYOU LAKES**

**PERMIT #**

**DATE ISSUED:**

**CONTRACTOR:**

**PERMIT EXPIRES 6 MONTHS**

**LANDOWNER NAME:**

**PROPERTY:**

**DESCRIPTION OF LAND ABUTTING DISTRICT OWNED PROPERTY:**

**TYPE OF INSTALLATION or any improvements to existing structures TO BE PLACED ON DISTRICT OWNED PROPERTY:**

\_\_\_ Attach a set of detailed construction plans (to scale) to include:

- a. Property lines, pool stage, and location of the structure in relation to these lines, drawn by a registered land surveyor or professional engineer, signed and stamped with his/her seal. If the construction impacts the flowage easement line, it should also be located on the drawing.
- b. Detailed construction plans for improvements. Type of material used.
- c. Location of In Fee Line (Cypress only).

\_\_\_ You will need a City of Bossier/Bossier Parish permit issued from the Tax Assessor's Office. This permit will be issued only after Cypress Black Bayou approves it. The Tax Assessor's Office is located at the Benton Courthouse at 204 Burt Blvd, 2nd Floor. Electrical inspections are required.

\_\_\_ Attach written approval from the neighbors on each side of the construction. If neighbor approval is not granted, the property owner must come before the Board for a public hearing for the final determination of the permit.

\_\_\_ If you live in a subdivision which has a Homeowners Association or an Architectural Planning Committee, you may need their permission to construct. This is the Landowner's responsibility

\_\_\_ Any work done within a wetland area may require a permit from the Corps of Engineers. This is the Landowner's responsibility.

\_\_\_ Any change order must be approved by the District.

\_\_\_ All work authorized under the permit must be completed within 6 months of the issue date of the permit and must be accomplished in accordance with the plans approved by the District. If not completed within 6 months from the date of the permit, a new permit application must be submitted.

\_\_\_ Before any backfilling takes place on the seawall, an inspection must be conducted.

\_\_\_ Contact the CBB office at 318 965-2289 upon completion of construction to schedule a final inspection.

APPLICANT AGREES TO PAY FEES AND CHARGES ESTABLISHED BY THE DISTRICT AND TO ABIDE BY ALL RULES, REGULATIONS, CONDITIONS, AND RESTRICTIONS REGARDING THE PLACEMENT OF THE ABOVE FACILITY AS WELL AS ALL RULES, ETC., PERTAINING TO GENERAL USE OF THE RESERVOIR AS ESTABLISHED BY THE DISTRICT UNDER PENALTY OF REVOCATION FOR NON-COMPLIANCE THEREWITH OR VIOLATION THEREOF.

APPLICANT AGREES TO ABIDE BY ALL APPLICABLE DISTRICT, STATE, PARISH AND FEDERAL FISH AND MIGRATORY GAME RULES, AS WELL AS ALL RULES OF THE CYPRESS BLACK BAYOU RECREATION AND WATER CONSERVATION DISTRICT.

I certify as the owner of stated property that the above information and all attachments are true and correct to the best of my Knowledge. Also by signing this agreement I give Cypress Black Bayou and their employees' permission to enter premises at any reasonable hour for checking progress of such construction.

\_\_\_\_\_  
Landowner Signature

\_\_\_\_\_  
Date

Fee received and permit issued by Cypress Black Bayou Recreation and Water Conservation District.

\_\_\_\_\_  
CBB Representative

\_\_\_\_\_  
Date

***Contact the Cypress Park office to have engineer inspect pilings prior to driving.***

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**CONSENT OF TWO ADJACENT OWNERS TO BOATHOUSE CONSTRUCTION**

I am the owner of Lot \_\_\_\_\_, \_\_\_\_\_ Subdivision, municipally known as \_\_\_\_\_, Benton, La 71006.

I have reviewed the plans for construction of a proposed boathouse by \_\_\_\_\_ on Lot \_\_\_\_\_, \_\_\_\_\_ Subdivision, municipally known as \_\_\_\_\_, Benton, La 71006, with proposed location and size of the boathouse reflected on a partial survey of Lot \_\_\_\_\_ prepared by \_\_\_\_\_.

I approve of, and have no objections to the construction of a boathouse by \_\_\_\_\_ as reflected on said partial survey and plans.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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I am the owner of Lot \_\_\_\_\_, \_\_\_\_\_ Subdivision, municipally known as \_\_\_\_\_, Benton, La 71006.

I have reviewed the plans for construction of a proposed boathouse by \_\_\_\_\_ on Lot \_\_\_\_\_, \_\_\_\_\_ Subdivision, municipally known as \_\_\_\_\_, Benton, La 71006, with proposed location and size of the boathouse reflected on a partial survey of Lot \_\_\_\_\_ prepared by \_\_\_\_\_.

I approve of, and have no objections to the construction of a boathouse by \_\_\_\_\_ as reflected on said partial survey and plans.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_