

**CYPRESS BLACK BAYOU RECREATION & WATER CONSERVATION DISTRICT  
BOARD OF COMMISSIONERS**

Regular Meeting Minutes

February 21, 2023

A Meeting of the Board of Commissioners of Cypress Black Bayou Recreation and Water Conservation District, Bossier Parish, Louisiana was held on the 24<sup>th</sup> day of February, 2023, at 4:00 pm., in the Nature Center building, located at 135 Cypress Park Drive, Benton, Louisiana. The meeting was called to order by the President, Mr. Walt Bigby. The pledge of allegiance was led by Mr. Fowler. Chelle Carroll called the roll, with all members present as follows:

Walter Bigby  
Jerry Fowler  
Kelly Long

Gary Wyche  
Robert Berry

Others present include Chelle Carroll, Office Administrator for the District; Alex Vozzella, Legal Counsel for the District.

Please see sign-in sheet for members of the public who were also present.

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**Motion was made by Mr. Fowler, seconded by Ms. Long to approve the minutes from the January 10, 2022 Regular Meeting.**

Public comment was requested with none received.

**Votes were cast, and the motion carried unanimously.**

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**Executive Director's Report:**

Mr. Berry gave updates on salvinia, electrical upgrade in RV, and ODR payments.

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**Old Business:**

Mr. Bigby announced the consideration of a pool request submitted by Mr. Anthony San Angelo at 846 West Lakeshore.

Micha Duffy with Coyle Engineering presented a grading plan.

Mr. Duffy stated having a flat pool and deck at the 185.

Mr. Duffy stated that the owner is aware of a drainage issue and are willing to re-routing the water somehow.

Ms. San Angelo stated that they are planning on building a retaining wall with drains as well as a manhole to catch the drainage.

**Motion was made to accept the proposal regarding the installation of the pool subject to a waiver being executed waiving any liability should the lake flood, the District will not be held responsible by Ms. Long and seconded by Mr. Fowler.**

Public comment was requested with none received.

**Votes were cast, and the motion carried unanimously.**

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**New Business:**

Mr. Bigby announced the consideration of the engagement letter to retain Cook and Morehart, CPA to perform the 2022 audit.

**Motion was made to accept the engagement letter to retain Cook and Morehart, CPA to perform the 2022 audit by Mr. Berry and seconded by Mr. Fowler.**

Public comment was requested with none received.  
**Votes were cast, and the motion carried unanimously.**

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Mr. Bigby announced the statewide agreed upon procedures engagement letter for the 2022 audit with Cook and Morehart, CPA.

**Motion was made to accept the statewide agreed upon procedures letter for the 2022 audit with Cook and Morehart, CPA by Mr. Berry and seconded by Ms. Long.**

Public comment was requested with none received.  
**Votes were cast, and the motion carried unanimously.**

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Mr. Bigby announced the consideration of the engagement letter to retain Mark Ford, CPA as the District's accountant.

**Motion was made to accept the engagement letter to retain Mark Ford, CPA as the District's accountant by Mr. Berry and seconded by Mr. Fowler.**

Public comment was requested with none received.  
**Votes were cast, and the motion carried unanimously.**

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Mr. Bigby announced the consideration of construction plans submitted by Mr. Matthew Schuldt at 4828 Woodberry Lane.

Mr. Berry stated that the deck is existing but paperwork stated new.

Mr. Berry stated that one post will be in the flowage easement.

Our engineer stated that would not impinge on the flowage easement.

**Motion was made subject to the execution of a waiver for liability, that the District accept the construction plans submitted by Mr. Schuldt for the extension and stairway by Ms. Long and seconded by Mr. Fowler.**

Public comment was requested with none received.  
**Votes were cast, and the motion carried unanimously.**

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### **Adjournment**

There being no further business to come before the Board, the meeting was adjourned by Mr. Bigby at approximately 4:20 pm.

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WALT BIGBY, President  
Cypress Black Bayou Recreation &  
Water Conservation District

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KELLY LONG, Secretary  
Cypress Black Bayou Recreation &  
Water Conservation District