

**CYPRESS BLACK BAYOU RECREATION & WATER CONSERVATION DISTRICT
BOARD OF COMMISSIONERS**

Regular Meeting Minutes

February 09, 2022

A Meeting of the Board of Commissioners of Cypress Black Bayou Recreation and Water Conservation District, Bossier Parish, Louisiana was held on the 8th day of February, 2022, at 4:00 pm., in the Nature Center building, located at 135 Cypress Park Drive, Benton, Louisiana. The meeting was called to order by the President, Mr. Gary Wyche. The pledge of allegiance was led by Mr. Bigby. Chelle Carroll called the roll, with all members present as follows:

Walter Bigby	Gary Wyche
Jerry Fowler	Robert Berry
Kelly Long	

Others present include Chelle Carroll, Office Administrator for the District; Alex Vozzella and Lee Ayres, Legal Counsel for the District.

Please see sign-in sheet for members of the public who were also present.

Motion was made by Mr. Berry, seconded by Mr. Fowler to amend the agenda to remove item IV. Number 1. consideration of recommended surveying standards for locating flowage easement.

Public comment was requested with none received.

Votes were cast as follows:

	Yay	Nay	Absent
Gary Wyche	X		
Walt Bigby	X		
Jerry Fowler	X		
Kelly Long	X		
Robert Berry	X		

The motion carried unanimously.

New Business:

Mr. Wyche announced consideration of legal action to collect unpaid 2022 landowner fees.

Mr. Berry recommended to give legal counsel to send out one more letter to give 15 days to pay with notice of late fee.

Motion was made by Mr. Bigby, seconded by Mrs. Long to authorize legal counsel to send one more letter to include that the late fees will be charged and to give them a 15 days from the date the letter is sent.

Public comment was requested with none received.

Votes were cast, and the motion carried unanimously.

Mr. Wyche announced the consideration of the engagement letter to retain Cook and Morehart, CPA to perform the 2021 audit.

Motion was made by Mr. Bigby, seconded by Mr. Fowler to authorize Mr. Wyche to sign the engagement letter to retain Cook and Morehart, CPA to perform the 2021 audit.

Public comment was requested with none received.

Votes were cast as follows:

	Yay	Nay	Absent
Gary Wyche	X		
Walt Bigby	X		
Jerry Fowler	X		
Kelly Long	X		
Robert Berry	X		

The motion carried unanimously.

Mr. Wyche announced the consideration of the state wide agreed upon procedures engagement letter for 2021 with Cook and Morehart, CPA.

Motion was made by Mr. Bigby, seconded by Mr. Fowler to authorize Mr. Wyche to sign the state wide agreed upon procedures engagement letter for 2021 with Cook and Morehart, CPA.

Public comment was requested with none received.

Votes were cast as follows:

	Yay	Nay	Absent
Gary Wyche	X		
Walt Bigby	X		
Jerry Fowler	X		
Kelly Long	X		
Robert Berry	X		

The motion carried unanimously.

Mr. Wyche announced the consideration of the engagement letter to retain Mark Ford, CPA as the District's accountant/CPA.

Motion was made by Mr. Fowler, seconded by Mrs. Long to authorize Mr. Wyche to sign the engagement letter to retain Mark Ford, CPA as the District's accountant.

Public comment was requested with none received.

Votes were cast as follows:

	Yay	Nay	Absent
Gary Wyche	X		
Walt Bigby	X		
Jerry Fowler	X		
Kelly Long	X		
Robert Berry	X		

The motion carried unanimously.

Executive Session:

Motion was made to enter into executive session to discuss matters and litigation protected by attorney client privilege by Mr. Fowler and seconded by Mr. Bigby.

Public comment was requested with none received.

Votes were cast, and the motion carried unanimously.

Motion was made to enter back into the regular board meeting by Mr. Bigby and seconded by Mr. Fowler.

Public comment was requested with none received.

Votes were cast, and the motion carried unanimously.

Adjournment

There being no further business to come before the Board, the meeting was adjourned by Mr. Wyche at approximately 5:30 pm.

GARY WYCHE, President
Cypress Black Bayou Recreation &
Water Conservation District

JERRY FOWLER, Secretary
Cypress Black Bayou Recreation &
Water Conservation District