



Cypress Black Bayou
Recreation and Water
Conservation District

CYPRESS BLACK BAYOU RECREATION & WATER CONSERVATION DISTRICT

135 Cypress Park Drive | Benton, Louisiana 71006 | (318) 965-2289

BOATHOUSE / DOCK PERMIT APPLICATION

Permit Fee: \$900 | Includes 5 anticipated inspections | Additional inspections: \$100 each

PERMIT INFORMATION

Permit # (District Use):	Date Issued (District Use):
Property Owner Name:	Property Address:
Property Owner Phone:	Property Owner Email:
Contractor Name:	Contractor License #:
Contractor Phone:	
Licensed Electrician Name:	Licensed Electrician Phone:

PROJECT TYPE

- New boathouse
- New dock (uncovered)
- Dock extension
- Converting uncovered dock to covered boathouse
- Floating dock
- Replacement / rebuild (specify): _____
- Other (specify): _____

WATER BODY

- Cypress Lake
- Black Bayou

STRUCTURE DETAILS

Proposed length from contour line: _____ feet Width: _____ feet

- Covered (boathouse) Uncovered (dock)
- Fixed pilings Floating

REQUIRED ATTACHMENTS

- Construction plans prepared by Louisiana licensed engineer or architect (stamped and sealed)

- Plans must show: dimensions, elevations (NGVD 1929), structural details, materials, piling depth/type
- Survey prepared by Louisiana licensed surveyor (if required)
 - Required for new structures where none exist or projects near property line extensions
 - Survey must show: property lines, contour line, fee line (Cypress), elevations (NGVD 1929)
- Contractor Louisiana license documentation
- Contractor certificate of insurance
- Proof of licensed electrician (if electrical work involved)
- Neighbor approvals (if applicable — see below)

Neighbor Approval

Written neighbor approval may be required for projects that: (1) tie into neighboring seawalls, (2) are located in narrow coves, or (3) extend toward projected property line extensions. If neighbor approval is not obtained, the project may be reviewed by the Board. Lack of neighbor approval does not automatically prevent project approval.

U.S. Army Corps of Engineers Coordination

Projects qualifying under applicable USACE Nationwide Permits do not require submission of a separate individual USACE permit to CBB. Applicants must confirm eligibility and comply with all Nationwide Permit requirements. Supporting documentation may be requested.

Bossier Parish permit is NOT required for boathouses or docks.

STRUCTURE LENGTH LIMITS

Maximum lengths: 100 feet on Cypress Lake, 60 feet on Black Bayou (measured from contour line). Variances require Board approval at a public meeting.

IMPORTANT REQUIREMENTS

Before Construction

- Permit must be approved and fee paid before construction begins
- Construction without a permit may result in fines and required removal
- All elevations shown on plans and surveys must reference NGVD 1929
- All electrical work must be performed by a licensed electrician

During Construction

- Provide at least 3 days advance notice for inspections
- Keep approved plans onsite whenever contractor is working
- Do not proceed past inspection milestones without District notification
- Any changes to approved plans must be communicated before implementation
- Work must be completed within 6 months of permit fee payment

After Construction

- Contact CBB at (318) 965-2289 to schedule final inspection
- Additional inspection fees (if applicable) will be invoiced at project closeout

APPLICANT ACKNOWLEDGMENTS

I certify as the owner of the stated property that the above information and all attachments are true and correct to the best of my knowledge. I agree to pay all fees and charges established by the District; abide by all District rules, regulations, and permit conditions; allow District representatives to enter the premises at reasonable hours to inspect construction; construct exactly as shown on approved plans; maintain the structure in compliance with District requirements; and hold the District harmless from any injuries or damages.

I understand that permit fees are non-refundable once the application is processed, the 6-month permit validity period begins when payment is received, and construction without an approved permit will incur a \$500 per day fine.

Property Owner Signature | _____
Date

Contractor Signature (if applicable) | _____
Date

FOR DISTRICT USE ONLY

Fee Received and Permit Issued by: | _____
Date

(Print Name / Title)