

**CYPRESS BLACK BAYOU RECREATION & WATER CONSERVATION DISTRICT
BOARD OF COMMISSIONERS**

Regular Meeting Minutes
July 09th, 2024

A Meeting of the Board of Commissioners of Cypress Black Bayou Recreation and Water Conservation District, Bossier Parish, Louisiana was held on the 09th day of July, 2024, at 4:00 p.m., in the Nature Center building, located at 135 Cypress Park Drive, Benton, Louisiana. The meeting was called to order by the President, Mr. Gary Wyche. The pledge of allegiance was led by Commissioner Kelly Long, Roll call by Lisa Free, with members present as follows:

Gary Wyche Rodney Madden
Kelly Long Jerry Fowler
Jerry Wilhite

Others present include Lisa Free, Director of Finance and Administration, Alex Vozzella, Legal Counsel for the District, Travis Morehart, Cook and Morehart CPA., Please see sign-in sheet for members of the public who were also present.

Motion was made by Kelly Long and seconded by Jerry Wilhite to approve the minutes from the June 11th, 2024 Regular meeting.

Public comment was requested with none received.
Votes were cast, and the motion carried unanimously.

Motion was made by Kelly Long and seconded by Jerry Wilhite to approve the minutes from the June 27th, 2024 Special meeting.

Public comment was requested with none received.
Votes were cast, and the motion carried unanimously.

CBB Park Report:

John Oswick was unavailable for report. Report of estimated figures and attendance for the July 4th Event given by Rodney Madden. A conservative estimate of people who saw the show from the park or on a boat from the lake was 2000. There were 973 Day passes sold from opening to 5:00 pm when gates opened with no entry fee. No major issues were reported and park cleared out timely. Staff and volunteers are to be commended for a job well done.

Financial Report:

No report available for June as of today. Lisa Free gave update report on savings from changing credit card companies. In the first month we had saved approximately \$6,000 in fees compared to the last month on the old company.

Non-Action Item:

Presentation of 2023 Annual Audit from Travis Morehart, Cook and Morehart. Travis recommended having a board member review bank statements monthly and have the contracted CPA to review the bank reconciliations quarterly. Other than basic restructuring for control purposes and delegation of duties there were no other findings. The year 2023 closed out better than the previous year.

Old Business: None

New Business:

Consideration of boat launch installation on Leased CBB property by Benton Fire Department.

Motion was made by Kelly Long and seconded by Jerry Wilhite to table consideration of boat launch installation pending a written proposal or drawings be provided.

Discussion by Board members

Public comment by Michael Kendrick

Votes were cast, and motion carried unanimously.

Consideration for time change for monthly regular meeting from 4:00 pm to 5:00 pm.

Motion was made by Kelly Long and seconded by Jerry Wilhite to change the monthly regular meeting time from 4:00 pm to 5:00 pm effective August 1st, 2024.

Public comment by Michael Kendrick

Votes were cast, and motion carried unanimously.

Gary Wyche announced that this is the last meeting for Jerry Fowler, and thanked him for his years of service and dedication to our Board and our Park.. Mr. Fowler stated he has enjoyed serving as the Bossier Parish School Board appointee.

Adjournment:

Motion made by Jerry Fowler and seconded by Kelly Long to adjourn the meeting.

Public comment requested with none received.

Votes were cast and motion passed unanimously.

There being no further business to come before the Board, the meeting was adjourned by Gary Wyche at approximately 4:40 p.m.

Gary Wyche, President
Cypress Black Bayou Recreation &
Water Conservation District

Kelly Long, Vice President
Cypress Black Bayou Recreation &
Water Conservation District