

CYPRESS BLACK BAYOU RECREATION & WATER CONSERVATION DISTRICT
BOARD OF COMMISSIONERS
Regular Meeting Minutes
January 9th, 2024

A Meeting of the Board of Commissioners of Cypress Black Bayou Recreation and Water Conservation District, Bossier Parish, Louisiana was held on the 09th day of January, 2024, at 4:00 p.m., in the Nature Center building, located at 135 Cypress Park Drive, Benton, Louisiana. The meeting was called to order by the President, Mr. Gary Wyche. The pledge of allegiance was led by Vice President, Kelly Long. Roll call by Lisa Free, with members present as follows:

Gary Wyche	Rodney Madden - Absent
Kelly Long	Jerry Fowler
Jerry Wilhite	

Others present include Lisa Free, Director of Finance and Administration, John Oswick, Park Manager/Director, Alex Vozzella, Legal Counsel for the District, and Ben Rauschenbach, Manchac Consulting Group, LLC. Please see sign-in sheet for members of the public who were also present.

Motion was made by Jerry Folwer and seconded by Jerry Wilhite to approve the minutes from the December 12th, 2023 meeting,

Public comment was requested with none received.
Votes were cast, and the motion carried unanimously.

Motion was made by Jerry Wilhite and seconded by Jerry Fowler to approve the minutes from the December 6th, 2023 workshop.

Public comment was received from David Hall.
Votes were cast, and motion carried unanimously.

Park Report:

John Oswick gave CBB Park update; met with Jim Towns on January 3rd on the surplus auction. Tentatively planning to have the auction sometime in April when the weather is a little warmer and after tax season in hopes to improve turnout. Met with the owners of Cypress Shack and gave a tour of the Marina, they are very interested and would like to come to the February meeting to go over more details. Currently pricing fencing to put in a Dog Park. Looking into possible Sunrise service and Easter Egg hunt.

Non-Action Item:

Discussed and distributed proposals on new software for Park Operations. Still have one more demo and proposal to get before presenting final options. Discussed current status of IT issues.

Discussion on Daniel Lewis's inquiry about dredging maintenance on the lake. Homeowners are doing it on their own and some are pooling resources together to offset expenses.

Public comment from Ben Raushenbach and David Newberry

Old Business:

Consideration of renewal of Hydroline, LLC Water Purchase Agreement.

Comments from Gary Wyche, Ben Rauschenbach, and David Newberry.

No other public comment received.

Motion made by Kelly Long and seconded by Jerry Wilhite to move Hydroline, LLC to February meeting agenda.

New Business:

Gary Wyche announced the consideration and adoption of Resolution to call for an election for millage renewal to be held on ballot for Saturday, April 27th, 2024.

Resolution read by Gary Wyche.

Motion was made by Kelly Long and seconded by Jerry Fowler to adopt the Resolution for Special Election.

Public comment from David Hall and Rex Moncrief

Votes were cast, and the motion carried as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
Gary Wyche	X		
Kelly Long	X		
Jerry Fowler	X		
Rodney Madden			X
Jerry Wilhite	X		

Gary Wyche announced the consideration of personnel changes for the director position of the park.

Motion was made by Kelly Long and seconded by Jerry Wilhite to adopt the job description for Park Manager/Director (attached) with a starting salary of \$62,500 annually and position to be subject to the standard leave pursuant to the amount of tenure said employee has according to the current Employee Manual.

Public comment from Rex Moncrief. Job Description read.

Votes were cast, and the motion carried as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
Gary Wyche	X		
Kelly Long	X		
Jerry Fowler	X		
Rodney Madden			X
Jerry Wilhite	X		

Motion was made by Kelly Long, and seconded by Jerry Wilhite to name John Oswick to the position of Park Manager/Director.

Public comment was requested with none received.

Votes were cast and motion passed unanimously.

Motion was made by Kelly Long and seconded by Jerry Wilhite to adopt the job description for Director of Finance and Administration (attached) with a starting salary of \$79,040 annually and position to be subject to the standard leave pursuant to the amount of tenure said employee has according to the current Employee Manual.

Public comment requested with none received.

Votes were cast, and the motion carried as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
Gary Wyche	X		
Kelly Long	X		
Jerry Fowler	X		
Rodney Madden			X
Jerry Wilhite	X		

Motion was made by Kelly Long, and seconded by Jerry Wilhite to name Lisa Free to the position of Director of Finance and Administration.

Public comment requested with non received.

Votes were cast, and the motion carried as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
Gary Wyche	X		
Kelly Long	X		
Jerry Fowler	X		
Rodney Madden			X
Jerry Wilhite	X		

Adjournment:

Motion made by Kelly Long, and seconded by Jerry Wilhite to adjourn the meeting.

There being no further business to come before the Board, the meeting was adjourned by Gary Wyche at approximately 4:50 p.m.

Gary Wyche, President
Cypress Black Bayou Recreation &
Water Conservation District

Kelly Long, Vice President
Cypress Black Bayou Recreation &
Water Conservation District